JOB VACANCY

SALES ASSOCIATE

(Maldivian Female)

Main Responsibilities

- Portray a positive representation of Cosmo By Exco
- Responding to customers with a positive attitude and professionally handling complaints and concerns.
- Answering and attending all customer calls and attending inquiries online (Social Media, Emails & Calls).
- Constantly build a product knowledge base and possess the ability to assist customers with store Catalogue and product details.
- Coordinating with the supervisor and assisting with receiving, checking in, and stocking merchandise throughout the store.
- Perform all other duties as assigned by the Showroom Manager / Supervisor.

Other Requirement

- O' – A' Level standard or Diploma in related field
- 1-2 years of experience in a similar field preferred
- Should be proficient in both written and spoken English & Dhivehi.
- Familiar with basic computer skills.
- Ability to work in a team, and be reliable and organized.

Working Hours & Remuneration Package

- Working Days: Saturday - Thursday
- Work Hours: 8 Hours

  10:30 AM – 12:00 PM
  1:30 PM – 6:00 PM
  8:00 PM – 10:00 PM
- Salary: MVR 8,000 - 10,000

Candidates who meet the above requirements may send their CV, NID, Police Report, Academic Certificates, and Reference Letters as a Single PDF document to **jobs@hope.com.mv.**

Only Shortlisted candidates will be contacted

COSMO