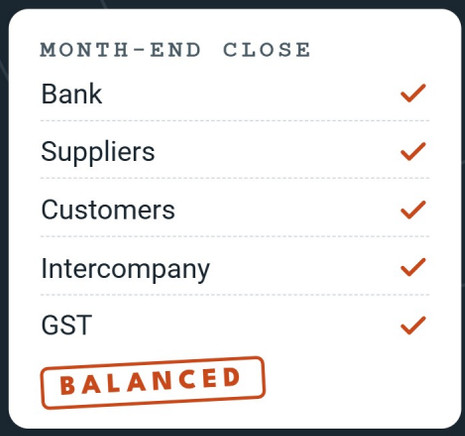
LEO TRADING

WE'RE HIRING

FULL-TIME · LEO GROUP FINANCE

SENIOR EXECUTIVE ACCOUNTS OFFICER

Accurate books, clear costs and numbers that close on time. Lead the work that keeps the group running.



Competitive salary
Pay that reflects your experience

Sun – Thu
8:30 AM to 5:30PM

Group-wide exposure
Work across Leo Group companies

WHAT YOU'LL DO

- Process transactions and journal entries in Odoo ERP
- Reconcile bank, supplier, customer, intercompany and tax accounts
- Complete month-end and year-end closing on schedule
- Verify supplier invoices and prepare payment proposals
- Raise customer invoices, allocate receipts and follow up collections
- Cost accounting, job profitability and budget variance analysis
- Keep inventory, fixed asset, loan and lease schedules up to date
- Support GST, tax filings and audits; guide Accounts Officers

WHAT YOU'LL BRING

- Bachelor's in Accounting, Finance or related field
- Minimum 4 years of accounting experience
- Working knowledge of IFRS and MIRA regulations
- CAT, ACCA, AAT or similar (part-qualified welcome)
- Strong Excel; Odoo ERP or similar system
- Fluent English; Dhivehi, Sinhala or Tamil a plus

READY TO APPLY?

Send your CV, academic certificates and professional qualifications to:

jobs@leotrading.mv

APPLY BY
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NOV 2026