

1. Purpose of the Role

The Finishing Carpenter is responsible for carrying out finishing carpentry and joinery works on PAQ Construction's projects to the required quality standard.

2. Position Overview

Item	Detail
Position Title	Finishing Carpenter
Organisation	PAQ Construction
Department	Construction / Site Operations
Reports To	Site Supervisor / Site Engineer

3. Key Responsibilities

The Finishing Carpenter will be responsible for the following:

#	Area	Responsibility
01	Carpentry Works	Install doors, frames, cabinets, panelling, skirting, trims and other finishing joinery items.
02	Drawings & Measurements	Read drawings and accurately measure, cut and fit materials to the required dimensions.
03	Fittings & Finishing	Fix hinges, locks, handles and other fittings, and sand and prepare surfaces for a clean finish.
04	Quality & Defects	Check completed works and rectify any defects identified before handover.
05	Safety & Tools	Follow HSE requirements, use PPE, and keep tools and the work area safe and tidy.

4. Experience Requirement

Item	Detail
Experience	Minimum 3 years of experience in finishing carpentry or joinery.