



We Are Hiring!

Store Manager

Key Responsibilities

- Manage daily store and warehouse operations, material storage, and stock movement
- Maintain accurate inventory records and monitor incoming/outgoing materials
- Coordinate supply needs with procurement and project teams
- Conduct regular stock audits and physical reconciliations
- Prepare monthly inventory, stock, and operational reports
- Implement and enforce store procedures and inventory controls

Requirements

- Bachelor's Degree in Business, Supply Chain, Logistics, or related field
- 3–5 years of experience in store, warehouse, or inventory management
- Proficient in MS Excel, Word, and inventory software
- Fluent in English and must be physically fit
- Strong leadership, organizational skills, and high integrity
- Filipino nationality and fire safety equipment experience preferred

Join Us. Apply Now.



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