

Join our team at Oaga Art Resort

**WE ARE SEEKING TALENT
FOR THE POSITION BELOW**

SALES AND MARKETING COORDINATOR

Key responsibilities:

- Support the planning and execution of Oaga's sales, marketing and promotional activities.
- Coordinate communication and requirements between the Commercial Team, Head Office and island-based departments.
- Prepare and maintain sales, marketing and commercial collateral, including presentations, proposals, fact sheets, brochures and digital content.
- Support social media, content creation and digital platform management, including monitoring guest interactions and performance.
- Collect and organise photography, videography and other visual content for marketing and sales purposes.
- Assist with sales presentations, island tours, familiarisation visits, trade engagements and agent communications.
- Support the monitoring of marketing KPIs, campaigns, content and commercial deliverables.
- Represent Oaga through storytelling, guest engagement and strong knowledge of the resort's products and experiences.

Requirements:

- Minimum 1 year of experience in Marketing, PR, Communications, Sales Coordination or a related field, preferably in hospitality.
- Strong communication, organisational and coordination skills.
- Proficiency in Microsoft Office, particularly PowerPoint, Word and Excel.
- Working knowledge of Canva, Adobe Creative Suite and CapCut or similar tools.
- Basic photography, videography and editing skills.
- Strong written and visual storytelling ability with an eye for detail and brand presentation.
- Ability to multitask, meet deadlines and work collaboratively across departments.
- Familiarity with social media analytics and reporting.
- Knowledge of the Maldives tourism market and experience with photography, videography or content creator engagement would be an advantage.

Interested? Apply now:

Email your CV to jobs@oagaresorts.com
OR Apply Online oagaresorts.com/careers

Deadline :

30 SEP 2026



**Only selected candidates
will be notified.**