



Job Vacancy

We are looking for a hard-working and enthusiastic person to join our company for the following post.

Senior Architect (Local)

No. of vacancies: 1

Minimum Education Qualification:

- Bachelor's Degree in Architecture
- Minimum 10 years of professional experience
- Proficiency in industry-standard software programs
- Experience with Revit will be considered as an added advantage

Key Responsibilities:

- Lead and manage the Design Department to ensure the successful delivery of architectural and design projects in accordance with project objectives, client requirements, and company standards.
- Oversee the development of architectural concepts, design strategies, and creative solutions for assigned projects.
- Direct and supervise the preparation of conceptual designs, presentations, design reports, and supporting documentation.
- Review, guide, and monitor the work of architects, designers, technicians, and junior staff to ensure quality and consistency in design outputs.
- Develop and review two-dimensional and three-dimensional design proposals, visualizations, renderings, and presentation materials.
- Manage the preparation and coordination of detailed architectural drawings, construction details, technical specifications, and related documentation.
- Ensure the integration and coordination of architectural designs with structural, MEP, landscape, and other technical disciplines.
- Oversee interior design development, material selection, space planning, and design detailing for assigned projects.
- Take overall responsibility for the delivery of assigned projects and ensure all project commitments, timelines, quality requirements, and client expectations are achieved.
- Review and approve design deliverables prior to submission to clients, authorities, and other stakeholders.
- Ensure the accurate compilation, organization, and management of all project-related design documentation, drawings, specifications, and reports.
- Conduct site inspections and project monitoring visits during construction and oversee the preparation of site visit and observation reports.
- Provide technical leadership and guidance on design standards, industry best practices, and emerging technologies.
- Support the implementation of BIM, digital design tools, and innovative technologies within the department.
- Establish and maintain design quality assurance procedures and technical review processes.
- Identify new design opportunities, innovative solutions, and niche market areas to strengthen the Company's service offerings and competitive advantage.
- Contribute to the expansion and diversification of the Company's design services and technical capabilities.
- Collaborate with the Business Development team in preparing technical proposals, methodologies, presentations, and design-related content for project submissions.
- Participate in client meetings, presentations, design reviews, workshops, and stakeholder



consultations.

- Assist in recruitment, onboarding, mentoring, and performance development of design staff.
- Engage with newly recruited personnel to assess their capabilities, interests, commitment, and suitability for assigned roles.
- Foster a collaborative, innovative, and high-performance working environment within the Design Department.
- Coordinate closely with other departments to ensure multidisciplinary project integration and successful project delivery.
- Monitor departmental performance, resource allocation, and workload planning.

Salary and Benefits:

- Negotiable based on qualifications and experience
- Variable allowance based on level of effort
- Health Insurance
- Benefits and Entitlements standard as per Employment Law
- Staff Development Trainings

Interested Candidates, please send in your CV, Educational Certificates and Experience Letters before **30th September 2026** to hr@riyan.com.mv

Head, Human Resources,
Riyan Private Limited,
H. Azum, 3rd Floor,
Ameenee Magu,
Male', Maldives
Email: hr@riyan.com.mv
T: +9603315049