

JOIN US FOR A REWARDING CAREER

Electrify Maldives (Pvt) Ltd (EMPL) located in Hulhumale, Republic of Maldives represents global entity Cummins inc. For its full product line of diesel engines, diesel generating sets and related components, genuine Cummins spares, and Fleetguard® filtration products.

POST OF **ACCOUNTS ASSISTANT** **(MALDIVIAN)**

Job Description:

- Handle petty cash and update the related records and systems.
- Carry out banking activities, including RTGS and TT processing and cheque deposits.
- Maintain proper document filing and record keeping.
- Provide general finance and administrative support.
- Salary package MVR 12,000-MVR 15,000 Based on Qualification and experience

Qualifications & Experience:

- Minimum 1–2 years of experience in a similar accounting or finance support role.
- GCE A/L, Diploma, or an equivalent qualification in Accounting, Finance, or a related field.
- Basic knowledge of accounting principles and banking procedures.

Skills:

- Proficiency in Microsoft Office, especially Excel and Word.
- Experience using accounting software will be an added advantage.
- Good organizational, documentation, and filing skills.

Ready to build your career in finance? Send your CV with the names and contact details of two non-related referees to hr@etpl.lk within seven days of this advertisement.

Join EMPL and power your future with us!



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